

## Course specification ( 2205 Humanities)

<b>Faculty</b>	HICIT- Higher Institute for Computers & Information Technology-El Shorouk Academy
<b>Programme(s) on which the course is given</b>	Under graduate program in Computer Science
<b>Major or minor element of programmes</b>	Elective
<b>Department offering the programme</b>	Department of Computer Science
<b>Department offering the course</b>	Department of Computer Science
<b>Academic year / Level</b>	Second Year
<b>Semester offered</b>	Second Semester
<b>Date of specification approval</b>	22/9/2022

### A- Basic Information

<b>Title: Humanities</b>	<b>Code: 2205</b>		
<b>Weekly Hours:</b>			
<b>Lecture : 3</b>	<b>Exercise: 1</b>	<b>Practical :-</b>	<b>Total:4</b>

### B- Professional Information

#### 1. Course Objectives:

Upon completing this course the student will have learned, through appropriate classroom, the following:

Functions of management planning : Organizational objectives – fundamentals of planning. Organizing: Fundamentals of organizing– responsibility, authority & delegation – organizational change & Leading: Leadership – motivation. Controlling: Principles of Controlling – production management & control. Information & Technology in modern management.

#### 2. Program ILOs Covered by Course

Program Intended Learning Outcomes			
Knowledge and understanding	Intellectual Skills	Professional and practical skills	General and Transferable skills
A15, A16	B4,B11	C11,C12,C19	D1,D2,D3,D4,D6,D7,D10

### 3- Intended learning outcomes of course (ILOs)

#### a. Knowledge and Understanding

- a1. Demonstrate strong knowledge of business information systems. [A16]
- a2. Demonstrate a working knowledge within key domains of management, business, economics, operations management, corporate finance, marketing, and strategic planning.[A15,A16]

#### b. Intellectual Skills

On successful completion of this course, graduates should be able to:

- b1. Generate an innovative design to solve a problem containing a range of commercial and industrial constraints. [B11]
- b2. Recognize the professional, moral and ethical issues of involved in the exploitation of computing and be guided by their adoption, reflect on issues of professional practice within the discipline. [B4]
- b3. Identify attributes, components, relationships, patterns and main ideas.[B4]
- b4. Recognize risks aspects involved in the operation of computing systems and projects.[B11]

#### c. Professional and Practical Skills

On successful completion of this course, graduates should be able to:

- c1. Make effective use of general IT facilities, plan and manage a project to complete within budget and schedule. [C11]
- c2. Appreciate the need for continuing professional development in recognition of the need for lifelong learning. [C12,C19]

#### d. General and Transferable Skills

On successful completion of this course, graduates should be able to:

- d1. Communicate effectively by oral, written and visual means. [D1,D10]
- d2. Work effectively as an individual and as a member of a team. [D2,D3,D4]
- d3. Lead and motivate individuals. [D6,D7]

### 3. Contents

Topic	Hours	Lec.	Exc/Lab
<b>Business and Environment</b>	4	3	1
<b>Specialization – Interdependence of business</b>	4	3	1
<b>Management Functions</b>	8	6	2
<b>Business Functions</b>	4	3	1
<b>Finance and Accounting</b>	4	3	1
<b>Communications</b>	8	6	2
<b>Human Resource Management</b>	4	3	1
<b>Marketing (Product – Price)</b>	8	6	2
<b>Marketing (Promotion – Place)</b>	4	3	1
<b>Production</b>	4	3	1

#### 4. Teaching and learning methods

- 5.1 Lectures(hybrid learning – online learning)
- 5.2 Tutorial Exercises (hybrid learning – online learning)
- 5.3 Discussions.

#### 5. Student assessment methods

- 6.1 Midterm Exam: To assess the knowledge and understanding achieved by the student during the previous weeks. (online on e-learning hub , FTF)
- 6.2 Final Exam: To evaluate what the student gain at the end of the course, and to assess: the knowledge and understanding, general skills, and intellectual skills.
- 6.3 Course Work &Quizzes: To keep the student always in the course, and to evaluate knowledge, understanding, intellectual, and transferable skills. (online on e-learning hub , FTF)

#### Assessment Schedule

Assessment	Week #
Mid Term Exam	8
Final Exam	16
Course Work &Quizzes	2-14

#### Assessment Weight

Assessment	Weigh %
Mid Term Exam	10%
Final Exam	80%
Course Work &Quizzes	10%
Total	100

Course Work &Quizzes: (Short Exams, Assignments, Researches, Reports, Presentations, Class/Project discussion)

#### 6. List of references

##### 6.1. Required Books

- Griffin, R. (2021). *Fundamentals of management*. Cengage Learning.
- Ricky W. Griffin, *Fundamentals of Management*, South-Western College Pub; 5 edition, 2007.

#### 7. Required Facilities

Elearning hub : Microsoft Teams platform for online lectures and sections

#### 8. Course Matrices

##### 9.1 Course Content/ILO Matrix

Course Contents	a1	a2	b1	b2	b3	b4	c1	c2	d1	d2	d3
Business and Environment	√	√						√			
Specialization – Interdependence of business	√	√	√		√		√	√			
Management Functions			√	√				√			
Business Functions			√	√				√			
Finance and Accounting					√			√			
Communications			√					√			
Human Resource Management						√		√			

<b>Marketing (Product – Price)</b>										√			
<b>Marketing (Promotion – Place)</b>										√			
<b>Production</b>									√				

### 9.2 Learning Method /ILO Matrix

<b>Learning Methods</b>	<b>a1</b>	<b>a2</b>	<b>b1</b>	<b>b2</b>	<b>b3</b>	<b>b4</b>	<b>c1</b>	<b>c2</b>	<b>d1</b>	<b>d2</b>	<b>d3</b>
Lectures	√	√	√	√	√	√	√	√			
Tutorial Exercises			√	√	√	√	√	√			
Discussions.			√	√	√	√	√	√	√	√	√

### 9.3 Assessment Methods /ILO Matrix

<b>Assessment Methods</b>	<b>a1</b>	<b>a2</b>	<b>b1</b>	<b>b2</b>	<b>b3</b>	<b>b4</b>	<b>c1</b>	<b>c2</b>	<b>d1</b>	<b>d2</b>	<b>d3</b>
Mid Term Exam	√	√	√	√	√	√	√	√			
Final Exam	√	√	√	√	√	√	√	√			
Course Work &Quizzes	√	√	√	√	√	√	√	√	√	√	√

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